

Dear Vendor:

The Box Elder Chamber of Commerce would like to extend an invitation for you to join us for our 2024 Peach Days Celebration. We appreciate your talents and unique gifts in our booth segment of our festival and hope you will share your talents with us. Enclosed you will find an application, a map of booth locations, Brigham City special event form, public safety check list, liability release, insurance requirement form and vendor's rules. Please initial all pages and sign in appropriate spots. Please make copies of all forms for your own records and send in originals.

Insurance requirements must be submitted within 30 days of submitting booth application.

You may send applications one of the following ways:

Mail – 6 North Main Street Brigham City, UT 84302

Fax - 435-723-5761

E-mail – shelley@boxelderchamber.com

It is your responsibility to call and verify the receipt of your application.

We are so excited for this year's festivities. We anticipate up to 50,000 people attending. As you may know Brigham City shuts down Main Street for two days to enjoy this festive celebration. Peach Days activities go throughout the week and booths will be in operation on Friday and Saturday, September 6 and 7, 10:00 a.m. – 10:00 p.m. in downtown Brigham City.

Our numbers continue to grow and booth space is limited so please respond quickly. We have two areas for booths Main Street and the Community Center. The carnival sits in between the two and both are equally visited. Please specify first, second, and third choices for your booth location. Also, circle the exact location on the map and include the map with your application. Remember, this is a huge project and we cannot possibly please everyone. Your choice does not guarantee your booth assignment. We will send you a packet of information with your exact location.

Our goal each year is to improve the quality of booths, both in display and content. This year the booth sizes will be 12'x12' for food booths and 10'x10' for craft booths. If you are a food truck or trailer larger than 12' please call the Chamber office to see if there are spots available and to receive an application.

The price of craft booths begin at \$275.00. Food booths will be \$400.00. Premium booths and larger booths are available for \$320.00 or 400.00 (look at map) for locations.

We would love to have you join us for Peach Days and look forward to a fun and exciting event. If you have any questions feel free to call me at 435-723-3931. Thank you for your time and consideration.

Sincerely,

Shelley Reynolds

Office Manager

Brigham City Peach Days 2024 Booth Application Vendor Times: Fri. Sept. 6 and Sat. Sept. 7, 10 a.m. – 10 p.m. Must submit insurance paperwork within 30 days of submitting application.

Office Use Only
Date Received
Payment Method
Amount Received
Booth Number

Payment and booth map mu Company Name:		merchandise listed of	n application will be allowed for sale.
	Work #:	Home #:	
Address:	City:	State:	Zip:
E-Mail Address (required):_			
	(Print Legibly)		
Please list every item for Sale		eded. Also, you will	
candy apples, guns of any kin arrows of any kind, no shocki are allowing the light up sabe resembles these items or that not keeping with the family of Committee members have find IF YOU SELL A SPECIALTY DEEMED BY THE CHAMBE CONTRACT). THAT IS THE NOT BE ALLOWED TO SEL. Initial This year in	ers, but they must have rounded blun could be in any way misconstrued a riented and civic celebration atmosp al say on these items. Vendors must BEVERAGE (WE RESERVE THE R ER AT THEIR SOLE DISCRETION TO ONLY ITEM YOU ARE ALLOWED L ANY TYPE OF DRINK WITH YOU	s stars, marshmallow of any kind, swords-me of ends, or you will be so a weapon! Nothing where of Peach Days who bey all committee me and the sell of	shooters, potato guns, bows and stal or plastic with pointed ends, (we asked to not sell them), or any toy that yulgar, sexually explicit, suggestive, or till be approved for display or sale. ember requests. E SELL OF ANY BEVERAGES NOF THEIR BEVERAGE ELL FOOD PRODUCTS YOU WILL
Desired Booth Location:	Main Street (6 North Main St.)	or Community C	Center (24 N. 300 W.)
Choice #1	Choice #2	Choice#3	
Maps are not to scale spots might not be lessidewalk or grass man	vel due to grass, small hills, and cem	ave Changed!!!!! All tent. Be aware on the and grass in the 10 x	10 area. Booth assignments are final.
If you require more space you	a MUST pay for 2 spaces. <u>THIS INC</u> Walkways behind booths need to be	LUDES THE SPACE BE	CHIND YOUR BOOTH. IT IS NOT
	Booths will be assigned on a first competitors selling same products mig		

Initial This year vendors are limited to a total of 4 booth spaces at the Peach Days event.

		on a first come first served basing given to the attendees of Peace	s and will be assigned at the discretion of the ch Days.
Initial Or	ace all booths are filled we do	o not accept more applications.	
Initial Th	ere are a limited number of b	pooths at the event and we do sel	l out each year.
Initial Th	e decision on which booth	you receive is the choice of the	committee. All decisions are final.
Initial Th	e committee does reserve t	he right to deny a booth to any	company or individual.
Booth Cost:			
	Non-Food start at \$275.00)	
	Food \$400.00)	
Please check map	for different prices on booths	S.	
	ooth Fee Includes: Groun OT Include: tables, canopies		Event Permit, and 1 Electrical Outlet
city staff and Pearesponsible for p initial Pay An invoice will It will come via Initial Sp vulgar, sexually ex will be approved to consumption of al	ch Days volunteers. After ayment of repair of sprinkle with the sent upon acceptance. The e-mail. You will then have ecial note: Peach Days is a suplicit, suggestive, or not keef for display or sale. All vendo coholic beverages in the vendo coholic beverages in the vendo.	the event, if sprinkler lines haver lines. 15 days to pay invoice to reservable family and civic celebration of the ping with the family oriented and ors must maintain a clean booth a ding areas. Brigham City ordina	he Brigham City heritage and culture. Nothing ad civic celebration atmosphere of Peach Days area. Peach Days prohibits the sale and/or unce prohibits smoking and vaping in city
		s gatherings including Peach Day	/S.
Initial NO	O REFUNDS AFTER JULY	1, 2024	
If you Fail to con	nply with Peach Day's rules	s found in these documents you	will be asked to leave with no refund!!!!
Return Applicatio	n to: Box Elder Chamber of 6 6 North Main Street	Commerce Brigham City, Utah 84302	Any questions call: 435-723-3931
their agents, volunteer employees as a result	s, or employees from any and all lie or arising out of activities conducte	ability for bodily injury or property dam d or engaged in pursuant to this agreem	namber of Commerce and Brigham City Corporation, nage or loss sustained by me, any agents and/or ent. I further agree to abide by all the rules and directions from the directors of this event.
Signature:			Date:

Brigham City Peach Days Vendor Rules

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Van must initial after each mula					

You must initial after each rule. Initial 1. Booth space is 10'x10' for craft booths and 12'x12' for food booths, if you require more space than this you
MUST pay for two spaces. No Exceptions. You will not be allowed to display any items on the outside of your booth. <i>Also you will not be allowed to place your chairs or additional stock in walkways, behind booths, or to the side of your booth.</i> If you do not stay within your assigned space you will be asked to leave with no refund.
Initial _2. Insurance Requirements: If you are selected as a vendor, Brigham City's Peach Days requires each vendor to provide a Certificate of Liability Insurance (\$1,000,000.00 per occurrence/\$3,000,000.00 aggregate), with Brigham City Corporation/Box Elder Chamber of Commerce as an additional insured valid September 6-7, 2024.
Vendors who DO NOT have a General Liability policy and CANNOT provide a Certificate of Liability may purchase one. Application is on the Peach Days Insurance fulfillment page in this application. Cost for this policy will be \$59.10, there is a 3% fee if using a credit card and no fee if using a checking account. This cost is payable directly to the carrier Cortney Gregory Agency located at 108 East Forest Street, Brigham City, UT 84302, you may also call them at 435-465-3891 or email requests and information to cgregory@amfam.com
Initial 3. You may conduct business only from your assigned space. You may not solicit, sell or collect names or in any other way conduct business outside of your booth space.
Initial 4. You may NOT sell or hand out: Soda, bottled water, or any drink of any kind, cotton candy, hotdogs on a stick (corndogs), candy apples, guns of any kind, laser pointers, knives, martial arts stars, marshmallow shooters potato guns, bows and arrows of any kind, no shocking toys, snaps, poppers, fireworks of any kind, swords-metal or plastic with pointed ends, (we are allowing the light up sabers, but they must have rounded blunt ends, or you will be asked to not sell them), or any toy that resembles these items or that could be in any way misconstrued as a weapon! Nothing vulgar, sexually explicit, suggestive, or not keeping with the family oriented and civic celebration atmosphere of Peach Days will be approved for display or sale. Committee members have final say on these items. Vendors must obey all committee member requests. IF YOU SELL A SPECIALTY BEVERAGE (WE RESERVE THE RIGHT TO DENY THE SELL OF ANY BEVERAGES DEEMED BY THE CHAMBER AT THEIR SOLE DISCRETION TO BE IN
VIOLATION OF THEIR BEVERAGE CONTRACT). THAT IS THE ONLY ITEM YOU ARE ALLOWED TO SELL. IF YOU SELL FOOD PRODUCTS YOU WILL NOT BE ALLOWED TO SELL ANY TYPE OF DRINK WITH YOUR PRODUCT.
Initial 5. No pets are allowed in booth area,
Initial 6. You must check with an assigned representative of Peach Days to receive your business license. There are two check in location one for Main Street vendors and food court at the Chamber office (6 North Main Street), the second for Community Center vendors and food court at the Community Center (24 North 300 West).
Initial 7. Loading/Unloading areas are TOW ZONES . If you park there longer than 60 minutes – you will be towed . With 250 booths, space is limited so unload within 1 hour. Do not drive on grass to unload items and plan on carrying items from parking areas. You will receive a parking pass to load/unload only. You will then need to move your vehicle. Your parking permit must be displayed on your windshield at all times; failure to comply could result in towing at your own expense. Parking is at least 2 blocks away, please plan on walking. Community Center Food Vendors, you will be unable to park on Forest Street on Saturday because the whole road will be closed for other Peach Days activities.
Initial 8. Use of Peach Days: The use of the words "Peach Days" or "Brigham City Peach Days" requires written permission. These are registered with the state of Utah.
Initial 9. If you have a complaint or issue with another vendor, please contact a Peach Days official to discuss it. The Peach Days official will then handle it and speak to the vendor if needed.
Initial 10. You must plan for entryways and exits from your own booths. Please do not plan on using neighboring

booths as your entry/exit.

Initial 11. NO STAKES WILL BE ALLOWED TO HOLD YOUR CANOPY DOWN. Please plan on using either sand bags or water jugs to hold your canopy down (must be at least 40lbs on each canopy leg). The city is not allowing tie downs because of potential sprinkler line breakage. We have had strong winds during Peach Days and need ensure the safety of the attendees and vendors. The Chamber will have sandbags for sale at \$5.00 a bag, if needed, pleat plan accordingly. **If a vendor does use stakes to secure the canopy, which is in violation of Peach Days policies is be noted during the Friday inspection done by city staff and Peach Days volunteers. After the event, if sprinkler have been damaged, the vendor will be responsible for payment of repair of sprinkler lines.	ed to ase it will
Initial 12. Only one 110 volt outlet is included with your booth, come with extension cords and surge protecto None will be provided. If you require an additional 110 or a 220 outlet please include \$30.00 additional to your booth for per additional outlet. Electricity will begin at 9:00 a.m. on Friday and will be turned off at 11:00 p.m. on Saturday (food vendors please be aware of this). Please plan accordingly.	
Initial 13. Security: You are responsible for the security of your own property and equipment. Vendors may leave heavy equipment in booths overnight, but Brigham City Corporation and the Box Elder Chamber of Commerce are not responsible for loss, damage, or theft of any property at any time.	
Initial 14. Vendors must remove their own trash and debris each day. During the event please be aware that 9 gallon garbage cans located in the vending areas are for the use of the Peach Days spectators. Larger 300 gallon garbage will be located in the vending areas for your use. Please be aware that breaking down your boxes will help minimize overfilling.	
Initial 15. Set Up/Take Down: ALL vendors must plan on setting up Thursday night at assigned times. Vendors may NOT set up any part of their booth prior to 5:00 p.m. on Thursday. City and County Offices are open for business and cannot have vendors setting up while they are open. The past feyears more vendors have been setting up prior to 5 p.m. and the city offices have had a hard time conducting business. All vendors must also tear down on Saturday night.	Ľ W
Initial 16. Peach Days is a family and civic celebration of the Brigham City heritage and culture. Nothing vul sexually explicit, suggestive, or not keeping with the family oriented and civic celebration atmosphere of Peach Days was approved for display or sale. All vendors must maintain a clean booth area. Peach Days prohibits the sale and/or consumption of alcoholic beverages in the vending areas. Brigham City ordinance prohibits smoking and vaping in city parks, recreational areas and within 50' of mass gatherings including Peach Days.	vill be
Initial 17. All vendors except those with a Utah State sales tax exemption number (IC followed by four digits) collect and pay sales tax to the Utah State Tax Commission. All vendors will now be required to file sales tax on earning Peach Days with a special event tax form. The Utah State Tax commission will either mail to the address you provided your application or attend the event on Friday to pass out your special event tax forms. All tax transactions are between and the State of Utah. Vendors who have questions should contact the Utah State Tax Commission directly. If you have tax compliance issues with the State of Utah, they can stop you from participating in the Peach Days event. The auditon the State Tax Commission DO have a list of vendors and will contact you if you to fail to report and pay sales tax.	ngs at l on n you ve a
Initial 18. Disobeying these rules may affect vendors being asked to participate in future events. If a Peach Do official determines that you are disobeying these rules and/or that you are not to adhering to their instructions your busing will not be allowed to participate at Peach Days in the future.	
I agree to all rules presented on these pages. I will obey these rules as well as any other instructions given to me by Pea Days officials.	ach
Signature: Date:	

BRIGHAM CITY PUBLIC SAFETY CHECKLIST FOR PEACH DAYS

- 1. One fire extinguisher, 2A10BC (5 pound), if preparing or cooking food.
- 2. No propane stoves, lanterns, or heaters located inside of tents of temporary structures.
- 3. All heat sources (lights) must have sufficient clearance from all combustibles (canopy tents).
- 4. Propane bottles must meet current National Fire Protection Association (NFPA 58) requirements.
- 5. Propane bottles must be secured to a fixed object or have a stand to avoid being knocked over.
- 6. All exits must be free of objects. NO stacking in the exits.
- 7. No gasoline powered equipment maybe operated inside of tents or temporary structures.
- 8. All helium bottles must be secured to avoid being knocked over.
- 9. Copy of current temporary food event permit from the Bear River Health Department if providing food must be displayed in booth.
- 10. Vendor employees are the only individuals allowed in cooking area.
- 11. Tents/canopies must be secured by sandbags or water jugs to avoid being blown over, must be at least 40lbs on each canopy leg.
- 12. All extension cords must be secured and not create a trip hazard. Examples are duct tape or mechanical bridges.
- 13. All fire lanes must be maintained open at all times. You MAY NOT park in the fire lanes to load and unload items. If you park in the fire lane, you will be asked to leave and may not be invited back in coming years. This is for your safety and the safety of others at Peach Days. Each year we have multiple vendors that break this rule. If vendors park in the fire lane for any amount of time it can and will affect your participation in future Peach Days celebrations. Our fire department officials will be monitoring this throughout the event.
- 14. Hot charcoal must be placed in nonflammable containers and must be secured from public access. Hot charcoal must be removed from the site following the close of business and shall not be placed in the city's garbage cans.
- 15. All permits (Brigham City and Bear River Health Department) must be clearly displayed.

NOTE: Vendors found in violation of the Public Safety Check List requirements will be precluded fro future events and all local, state, and federal laws will be administered accordingly.				
Date	Signature			

Liability Release Peach Days

Company Name	
Contact Name	Phone
	nd Brigham City Corporation do not discriminate on the basis of race, ge, or disability. If you need assistance due to a disability, please notify e at (435)723-3931.
Please fill out the following statement a	and send it with your enclosed request form.
I,and understand that if I do not comply	, have read and understand the above rules and regulations will be immediately removed from the Peach Days Event without a refund.
	Signed
	Date
Corporation, their agents, employees, or vosustained by me, my agents, customers, en or arising out of our activities conducted or and regulations pertaining to these events	fy and hold harmless the Box Elder Chamber of Commerce and Brigham City plunteers from any and all liability for bodily injury, or property damage, or loss aployees, and/or any other individuals passing by my booth location as a result of engaged in pursuant to this agreement. I further agree to abide by all the rules et forth in these documents and any other written or verbal directions from the
Days, due to an act of a foreign enemy, riterrorism, plague, epidemic, pandemic, quarantine or other employee restriction governmental order, rule, regulation or distributed to violent storm, cyclone, typhoon, hurricus unami, flood, damage or destruction by control of those parties contemplated here	emnify and release all parties contemplated herein for the cancellation of Peach ot, civil commotion or disorder, mob violence, act of civil disobedience, act of butbreaks of infectious disease or any other public health crisis, including ons , act of authority whether lawful or unlawful, compliance with any law or rection, curfew restriction, act of God or natural disaster such as but not limited ane, tornado, blizzard, earthquake, volcanic activity, landslide, tidal wave, lightning, drought; explosion, fire, or any other unforeseen event outside the cin ("Force Majeure Event"). In the case of a "Force Majeure Event" refunds of its will be made back to party that paid the vendor fees within 60 days.

Signed

Office Use Only				
Vendor Name				
Booth				
Number				

BOOTH ELECTRICAL NEEDS

Peach Days will provide electrical power to booths. Vendors must provide all cables and extension cords. Only one 110 volt outlet is included with your booth, come with extension cords and surge protectors. None will be provided.

Food Booths: Please include an additional \$30 with your booth fee for each additional 110 volt or 220 volt circuit you require. Please list voltage, amperage and plug for each circuit.

All Vendors - Electricity will begin at 9:00 a.m. on Friday and will be turned off at 11:00 p.m. on Saturday (food vendors please be aware of this). Please plan accordingly.

Please	check one of the following:
	☐ I need 1 (110 volt) outlet (this is not additional cost and is included with your booth)
	□ Other*

Food Vendors: (Please list voltage, amperage, and plug for each additional line/appliance). The electrical vendor contracted with Peach Days needs as much detail prior to the event to ensure that your needs are met)

If you do not make arrangements for electrical needs prior to the event, you will work directly with contracted electrical vendor to meet your needs, additional fees may apply that would be payable to the electrical vendor.



Business Licensing 435-734-6621

Business License/Permit No:	
License/Permit Fee	\$

PEACH DAYS VENDOR PERMIT APPLICATION

This form becomes a permit when approved and signed by Brigham City.

DATES OF EVENT:	Friday & Saturday	, September 6	-7, 2024	PERMIT EXPIRES: September 7, 2024
LOCATION OF SALE	• • •	•		igham City, Bill of Rights Plaza, Watkins and eet and 300 West, and Community Center
CITY APPROVAL:				Date:
		licant Must		
Business Name			Owners	s Name
Describe Business				
				s place –Permit is non-transferrable)
Daytime Phone Nu	mber		Cell Pho	one Number
Mailing Address			Email A	address
City	State	Zip	TEMP S	SALES TAX #
			Is	ssued by Chamber of Commerce from Tax Commission
Federal ID (EIN) DO <u>NOT</u> ENTER YOUR SSN				DATE OF BIRTH
SIGNATURE OF AU	THORIZED AGENT/C	OWNER		Date
			USE ONLY	
•				Liability Insurance Insurance Expires:
Annual Fire Inched				Other:

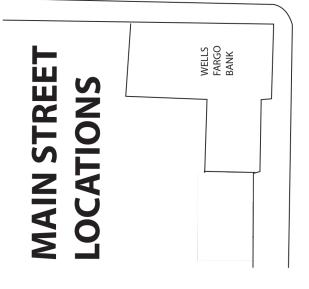
Peach Days Insurance Fulfillment Page Peach Days 2024 September 6 - 7, 2024

All vendors at Brigham City's Peach Days must provide a certificate of insurance.

Other Vendor Type

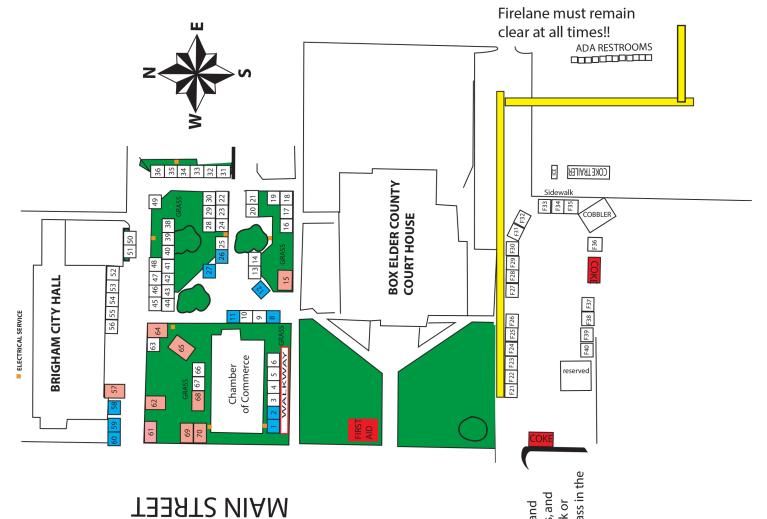
If your business or as a vendor you have your own general liability insurance you must send the Box Elder Chamber a Certificate of Liability Insurance (\$1,000,000.00 per occurrence/\$3,000,000.00 aggregate), with Brigham City Corporation/Box Elder Chamber of Commerce as an additional insured valid September 6-7, 2024.

Vendors who DO NOT have a General Liability policy and CANNOT provide a Certificate of Liability may purchase one. Application is on the Peach Days Insurance fulfillment page in this application. Cost for this policy will be \$59.10. There is a 3% fee if using a credit card and no fee if using a checking account. This cost is payable directly to the carrier Cortney Gregory Agency located at 108 East Forest Street, Brigham City, UT 84302, you may also call them at 435-465-3891 or email requests and information below to cgregory@amfam.com First Name: _____ Last Name: _____ Name of Your Business (Optional): _____ I do not have a business name. I understand that the First and Last Name above will appear on my Certificate of insurance. Contact Information Mailing Address: City: _____ State: ____ Zip Code: _____ Phone Number: _____ Email Address: ____ Payment Options: Checks: Make Checks Payable to Cortney Gregory Agency Credit Cards: Visa or Mastercard Contact Cortney Gregory for payment Description of your exhibits/goods: Vendor Type: (please select one Antique & Collectibles Vendors Apparel & Accessories ☐ Arts & Crafts Vendors Celebrity, Mascot, or Character Appearances/Photo Booths ☐ Face Painting Cookware ☐ Game Trailers or Booths Food & Drink Gift Wrap Booths ☐ Micro-Reality Race Tracks Photo Booth ☐ Produce & Floral Vendors Product Demos – Static, Product or Service Display Exhibits Retail Carts ☐ Souvenir Sales ☐ Sports & Camping Equipment ☐ Vehicles, Equipment, or Hardware Sales on Display – Static



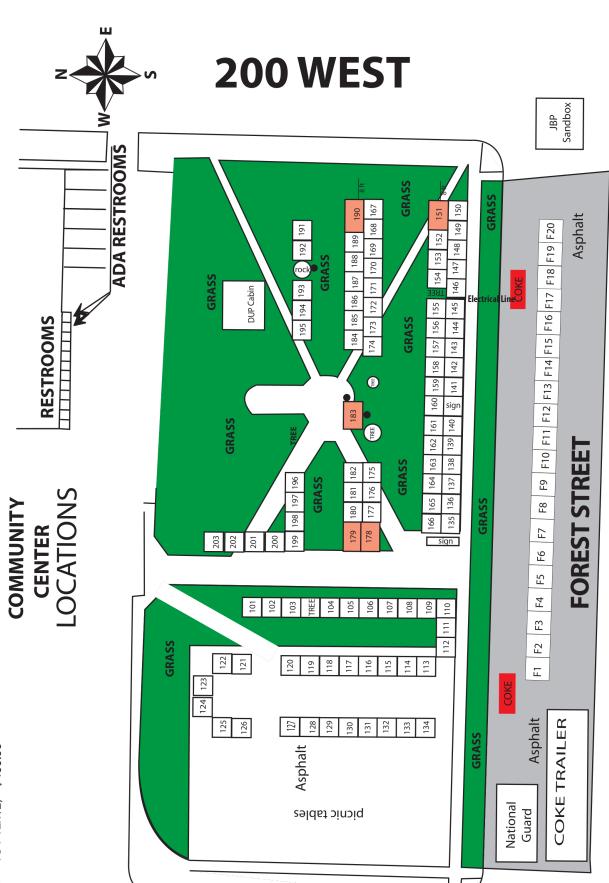
FOREST STREET

Large Booth (Pink-10x15) \$400.00 Premium Booth (Blue-10x10) \$320.00 Regular Booth (10x10) \$275.00 Food Booth (F1 - F34-12x12) \$400.00 Maps are not to scale. All vendors spots are outside and some spots might not be level due to grass, small hills, and cement. Be aware on the map of locations on sidewalk or grass, many booths might have both sidewalk and grass in the 10x10 area. Booth assignments are final.





Maps are not to scale. All vendor spots are outside and some spots might not be level due to grass, small hills, and cement. Be aware on the map of locations on sidewalk or grass, many booths might have both sidewalk and grass in the 10x10 area. Booth assignments are final.



300 WEST